

# 5-Star Essentials Checklist

— BE THE HOST WITH THE MOST —

Here are some essential items that can sometimes be forgotten! Consider adding these to the shopping list to ensure your guests have a comfortable, pleasant stay.

## Bedroom

*For single and double beds you can reduce the number of pillows accordingly.*

- Duvet** i.e. duvet insert 1 per bed
- Duvet cover** x2 per bed
- Fitted sheet** x3 per bed\*
- Flat sheet** x3 per bed\*
- Pillows** x4 per bed
- Pillow cases** 2-3 per pillow\*
- Pillow protectors** 1 per pillow
- Blankets/coverlets/quilts**
- Mattress pads & protectors** 1 per bed
- Bed skirt** (or opt for an oversized flat sheet to cover the bed base)
- Decorative pillows** (Euro, square, boudoir, lumbar)

\*Spare sheets are recommended to accommodate cleaning cycles and accidents.

## Living Room

- Throws**
- Cushions and Cushion Covers**
- Notepad and pen
- Magazines or coffee table books
- Local area map and guidebook
- List of local attractions, cafes etc.

## Bathroom

- Bath towels** 2x per guest
- Bath sheets
- Hand towels**
- Face cloths**
- Bath mats**
- Beach towels (if relevant)
- Bathrobes**
- Toilet paper
- Hair dryer
- Toiletries (hand soap, shampoo, conditioner, body wash, body lotion)

## Cleaning

- Hand soap (1 per sink)
- Dish soap and sponges
- All-purpose cleaning spray
- Disinfectant
- Trash bags
- Broom
- Dustpan
- Garbage bin and Recycling bin
- Laundry soap**
- Dryer balls**

## Kitchen or Kitchenette

- Tea towels
- Paper towels
- Coffee maker + coffee and tea supplies
- Dishes and silverware (include chopsticks)
- Chef's knives
- Cookware and bakeware
- Glassware, *cups and mugs*
- Serving dishes
- Chopping board(s)
- Cooking basics (oil, salt and pepper)

## Safety Equipment

- First aid kit
- Smoke alarm and carbon monoxide detector (if applicable)
- Fire extinguisher
- Contact list for emergency services
- Childproofing (if applicable)
- Anti-slip mats

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